#### Step 1

- Open Your Document.
- Select File > Export... from the tool bar

Versa Press, Inc.

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- Select the **General** tab.
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- Select the **Compression** tab.
- Adjust your settings to match the following illustration.

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- Select the Marks and Bleeds tab.
- Adjust your settings to match the following illustration.

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- Select the **Output** tab.
- Adjust your settings to match the following illustration.

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- Select the **Advanced** tab.
- Adjust your settings to match the following illustration.

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- Select the **Security** tab.
- Adjust your settings to match the following illustration.
- Click the 'Export' button

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	✓ Enable plaintext m	etadata		
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## Step 8

• Save your Preset.

		Export Adobe PDF	
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		Compatibility: Acrobat 8/9 (PDF 1.7) Standards Compliance: None	
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